

**Lamar University – M.Ed. in Educational Technology Leadership**

## Field-based Activities Monthly Report: Log

**Instructions:** Enter the total number of internship hours that you had worked at the start of the month in the upper right cell. Remember that you must log a **minimum of 100 hours** of field-based experience. For each month, enter a brief description of your internship activities for that week in the top row. Enter the ISTE Technology Facilitation standard(s) and Indicator in the second row. Use the third row for each week to report meetings and communications that you had with your site mentor. (Meetings with parents, administrators and/or coworkers that are related to your project work should be noted in the activities row for the week.) Enter the hours you worked for each week at the end of the row. Total the month’s hours, then enter the total number of internship hours that you have worked as of the end of the month. There needs to be a minimum of 33 Campus- or District Supervised Activities that encompasses the 33 ISTE Technology Performance Indicators and eight Technology Facilitation Standards.

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| **Date: \_\_May, 31 2011\_\_\_ Total Internship hours at the start of the month:** | | |  |
| **Week** | **Functions** | **Description** | **Hrs** |
| **1** | **Week’s Activities** | **Used Web 2.0 tools in a small group with teachers, lead math teachers in a small group to help facilitate use of technology during grade book check out time, researched the current NET.S,** | 4 |
| **Standard/Indicator** | TF-II.C , TF-II.F, TF-III.A, TF-III.D |
| **Communication with Site Mentor** | My site mentor and I discussed working more web 2.0 tools into the classroom for next year and how I could share those things with my team. We also plan on adding some of those to the list of professional development ideas for the fall. |
| **2** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **3** | **Week’s Activities** | **Used data collection tools to analyze data from TAKS tests, created a web site survey to reflect on my own teaching practices and make change, used word processing tools to model advanced methods for creating worksheets.** | 3 |
| **Standard/Indicator** | TF-IV.B, TF-V.B, TF-V.C |
| **Communication with Site Mentor** | After TAKS scores came in, I worked with my district math specialist to begin to plan curriculum for next year’s TAKS support Geometry classes I’ll be teaching in the fall. I have also kept in contact with my site mentor about current research to add to my library that might help support this. |
| **4** | **Week’s Activities** | **Used the results of my survey to begin to redesign the classroom website, continue my research into current issues in technology as a part of designing my internship plan,** | 2 |
| **Standard/Indicator** | TF-V.D, TF-VIII.A |
| **Communication with Site Mentor** | My site mentor gave me feedback on my website as well as parents and agreed with some of the comments for the survey. We talked about encouraging other teachers to begin to use blogs as a classroom tool which also is what I want to research for my action research project in ED 5301. |
| **5** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **Hours worked this month:** | | | 9 |
| **Total Internship hours to date including this month:** | | | 9 |